

PROGRESS REPORT FOR UNDP PROJECTS

4th Quarter of 2017

Project No. & Title:	Project #: 00099528 MENAPAR Institutionalization
Implementing Partner:	Bahrain Institute for Public Administration (BIPA)
Contact Persons: UNDP Implementing Partner	UNDP – Mr. Ali Salman (Program Analyst) BIPA –Dr. Sofiane Sahraoui (Senior Advisor and Head of Research and Consulting), and Ms. Shagufta Ahmad (MENAPAR Senior Project Officer)
Project Short Description:	<p>This project intends to:</p> <ul style="list-style-type: none"> • Facilitate institutionalization of MENAPAR as a regional institution: Convert the existing MENAPAR network into an effective and efficient institution that is an independent legal entity, managed by a governance board, with functional and proper administrative structures, a project and activity portfolio, self-sufficient financial resources, and strategic and operational plans; • Suggest MENAPAR Research Curriculum: Work towards setting the formalization framework for institutionalizing evidence-based research; • Support EuroMENA Conference: Contribute to the 2nd EuroMENA Conference in Grenada-Spain by holding a one-day event on best practices in Arab Public Administration, highlighting Bahrain's landmark experiences, and facilitating the scientific program of the conference.

Project Outputs:	Activities	Progress Made	Expected Completion Date
Output 1 Facilitate institutionalization of MENAPAR as a regional institution.	- Researching institutional, legal, governance and financial models and recommending options	<ul style="list-style-type: none"> Information was gathered from Bahrain's Ministry of Labor and Social Development that any NGO registered in Bahrain cannot open a branch internationally. Hence it was decided to register MENAPAR in Belgium as a regional NGO. Governance and financial models need to be researched. 	Ongoing
	- Redrafting legal by-laws that will reflect the new institutional status and allow MENAPAR to operate as a regional entity	<ul style="list-style-type: none"> MENAPAR bylaws were translated to French for inclusion in the bylaws needed to register in Belgium. MENAPAR bylaws drafted to fit the model of NGO registration in Belgium were translated to Arabic for review by BIPA's legal advisor. MENAPAR bylaws were submitted to IIAS notary in Belgium to approve of them and issue power of attorney to founding members so that IIAS can act on their behalf during MENAPAR registration in Belgium. 	January 2018
	- Registering MENAPAR as a regional institution	<ul style="list-style-type: none"> Once all documents are ready, they will be submitted for approval by Belgian Royal Decree which may take 1-4 months. 	March 2018
	- Establishing a permanent secretariat in Bahrain	<ul style="list-style-type: none"> Information has been gathered that once MENAPAR has been registered in Belgium as a regional NGO, a branch can be opened in Bahrain through the Ministry of Foreign Affairs. 	Not determined

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	- Developing a governance and financial sustainability plan	<ul style="list-style-type: none"> The financial sustainability plan is subject to the hiring of a consultant, the ToR for which are in process. 	June 2018
	- Defining roles and responsibilities of staff and organizations involved in MENAPAR	<ul style="list-style-type: none"> Not Started 	March 2018
	- Developing a four-year Strategic Plan aligned to member countries' research strategy goals	<ul style="list-style-type: none"> Not Started 	September 2018
	- Developing annual operational plans for the project period	<ul style="list-style-type: none"> Not Started 	October 2018
	- Participating in South-South Global Thinkers Coalition	<ul style="list-style-type: none"> 2 MENAPAR delegates (Dr. Raed BenShams and Ms. Shagufta Ahmad) attended the November 2017 GSSD Expo in Antalya Turkey where they participated in the 1st Steering Committee meeting of the South-South Global Thinkers: The Global Coalition of Think Tank Networks for South-South Cooperation and maintained a MENAPAR booth for the duration of the conference. MENAPAR has a presence on the Global Coalition portal (https://www.ssc-globalthinkers.org/networks) A list of MENA region Researchers (minimum 10) and Think Tanks (minimum 5) is in the process of being compiled for the MENAPAR Think Tank Network (TTN). 	Ongoing

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		<ul style="list-style-type: none"> MENAPAR TTN documentation is in progress. 	
	-Hire Consultant	<ul style="list-style-type: none"> Consultant ToRs in process of being written 	January 2018
	-Perform Research	<ul style="list-style-type: none"> In Progress 	Not determined
	-Produce Project Document	<ul style="list-style-type: none"> PD partially written 	Not determined

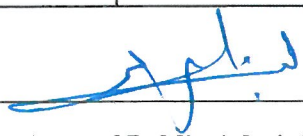
Project Outputs:	Activities	Progress Made	Expected Completion Date
Output 2 Suggest MENAPAR Research Curriculum.	-Hire Consultant	<ul style="list-style-type: none"> Not Started 	Not determined
	-Produce curriculum	<ul style="list-style-type: none"> Not Started 	Not determined

Project Outputs:	Activities	Progress Made	Expected Completion Date
Output 3 Support EuroMENA Conference.	-Organize the Conference (call for papers, selection of presenters etc.)	<ul style="list-style-type: none"> MENAPAR has already started the process of planning the EUROMENA conference in cooperation with EGPA, IMPGT at Aix-Marseille University and Euro-Arab Institute in Granada, Spain. 	October 2018
	-Compile Abstracts	<ul style="list-style-type: none"> Call will be published this month (January 2018) and abstract submission will start early March 2018 	September 2018
	-Design for Publication	<ul style="list-style-type: none"> Not Started 	November 2018


Project Outputs:	Activities	Progress Made	Expected Completion Date
	-Publish Proceedings	• Not Started	December 2018

Issues:	None
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Follow-up Actions:	None
Attachments (if any):	



**Bahrain Institute of Public Administration
(BIPA)**



UNDP Resident Representative

December 31st, 2017